

**BRIDGEWATER PUBLIC LIBRARY
TRUSTEE COMMITTEE BOARD MEETING**

MINUTES

October 19, 2021

Meeting Called By	Connie Franciosi
Type of Meeting	Regular
Recording Secretary	Matthew Gerritsen
Attendees	Connie Franciosi (Chair), Matthew Gerritsen, Janet Dye, Nancy Sarno, Robin Golden, Jennifer Anderson, Stacey DeCotis. Danielle Oliari Jed Phillips, Director
Call to Order	7:02 p.m.
Meeting Adjournment	8:24 p.m.

Meeting of the Board of Public Library Trustees (the “Trustees”) of the Bridgewater Public Library (“Library”) was held via video conference held on Zoom and in person at the Bridgewater Library. The date, time and access information were posted pursuant to the relevant open meeting rules.

The meeting was called to order at 7:02 PM. The Chair then proceeded according to the proposed agenda.

1. AGENDA APPROVAL:

It was moved (Sano) and seconded (Oliari) to approve the Agenda, motion passed unanimously.

2. SECRETARY’S REPORT:

Minutes of the May 18, 2021 Meeting of the Board were submitted for approval. It was moved (Sarno) and seconded (Franciosi) to approve the minutes, motion passed.

Minutes of the June 15, 2021 Meeting of the Board were submitted for approval. It was moved (Anderson) and seconded (DeCotis) to approve the minutes, motion passed.

Minutes of the September 21, 2021 Meeting of the Board were submitted for approval. It was moved (Dye) and seconded (Sarno) to approve the minutes, motion passed.

3. CHAIR’S REPORT

The Chair thanked the Board for their assistance with the Fall Book Sale. Specific thanks were also given to the children of Trustee Anderson and Sean Gerritsen, on behalf of Trustee Gerritsen.

4. CORRESPONDENCE:

No correspondence was received.

5. DIRECTOR'S REPORT

Written report submitted and attached.

The Director discussed events scheduled for November.

The Director stated that book sale was moderately successful in raising \$750.00 and cleared out substantial amounts of the donated books. Future Fall Sales will likely be held closer to Labor Day. Spring Sale is planned.

Complaints regarding mold and smell in the Library Basement were received by the Town. Mold samples and air samples were taken. Flooding during heavy rains and block drains seems to be source of the problem. Mitigation plan will be developed once samples are analyzed.

Drain monitors and covering for outdoor stairwell and window wells are planned to prevent future flooding.

Director discussed several facilities upgrades.

Director discussed plan to install museum quality display cases in basement lobby allowing historical artifacts owned by the Library and in the custody of the Historical Commission to be presented to the public, including certain Flora T. Little related materials and films. Funds are planned to be obtained through grants and community funds.

6. COMMITTEE REPORTS:

The Building and Grounds Sub-committee did not submit a report.

The Policy and Planning Sub-committee did not submit a report.

The Special Events and Outreach Sub-committee did not submit a report. Sub-committee has scheduled a meeting for October 22, 2021. Discussion to include the Trustees obtaining a table at the Christmas On the Common Fair in town, and possible book give away.

7. OLD BUSINESS:

Trustee Gerritsen presented the Amended and Restated By-laws of the Board, attached hereto, for review and approval. It was moved (Dye) and seconded (Sarno) to approve and adopt the Amended and Restated By-laws as the by-laws of the Board, motion passed.

8. NEW BUSINESS:

Trustee Sarno presented that the Flora T. Little Trust had an open trustee position that was usually held by a representative of the Board. It was moved (Gerritsen) and seconded (Sarno) that Trustee Oliari be named the Board representative, motion passed. Trustee Oliari agreed to accept the appointment, subject to appointment by the Flora T. Little Trust. Trustee Gerritsen agreed to attend the next meeting of the Flora T. Little Trust in her place due to scheduling conflict.

9. PUBLIC COMMENT

There was no public comment.

10. DATE OF NEXT MEETING: November 16, 2021.

There being no further business the meeting was, upon motion duly made (Dye) and seconded (Oliari), adjourned at 8:24 PM.