

**BRIDGEWATER PUBLIC LIBRARY  
TRUSTEE COMMITTEE BOARD MEETING**

**MINUTES**

**March 16, 2021**

<b>Meeting Called By</b>	<b>Connie Franciosi</b>
<b>Type of Meeting</b>	<b>Regular</b>
<b>Recording Secretary</b>	<b>Danielle Oliari</b>
<b>Attendees</b>	<b>Trustees: Connie Franciosi (Chair), Matthew Gerritsen, Robyn Golden, Nancy Sarno, Janet Dye. Danielle Oliari, Jed Phillips, and Andrew Harding</b>
<b>Call to Order</b>	<b>7:03 p.m.</b>
<b>Meeting Adjournment</b>	<b>8:29 p.m.</b>

**Meeting of the Board of Public Library Trustees (the “Trustees”) of the Bridgewater Public Library (“Library”) was held via video conference held on Zoom. The date, time and access information were posted pursuant to the relevant open meeting rules.**

**1. AGENDA APPROVAL:**

It was moved (Harding) and seconded (Dye) to approve the Agenda, motion passed unanimously.

**2. APPROVAL OF MINUTES:**

It was moved (Harding) and seconded (Golden) to approve the Minutes from our previous meeting, motion passed unanimously.

**3. SECRETARY’S REPORT:**

There was no secretary’s report.

**4. CHAIR’S REPORT**

The Chair commented on the reopening of the Library, albeit in a staged rollout, to our patrons. She commented on her utilization of the Library of Things and the ease of both obtaining the necessary item.

**6. CORRESPONDENCE:**

The Chair received an email from Jolie at Town Hall regarding an email she received from a townspeople interested in pulling papers for one of the positions up for reelection. The Chair answered questions regarding the Board and its functions. The Chair commented that while papers were pulled by Jen Andersen (spelling may not reflect actual spelling of name) that the papers have yet to be returned.

The Chair had a follow up discussion with Cindy Li after her attendance at last month’s meeting. The Chair further clarified the process of running as a write-in candidate. At this time it is still Ms. Li’s intention to run as a write-in candidate.

There was nothing to report from the Trustees’ email.

**7. DIRECTOR’S REPORT**

Written report submitted and attached.

The possibility of another Trustee Book Sale was proposed by the Director. He stated an overabundance of donated material in the library and proposed May 1, 2021 to allow for ample time to publicize the sale. The Board decided to have the sale on May 1, 2021 with a rain date of May 2, 2021.

**8. COMMITTEE REPORTS:**

No Committee Reports were submitted.

**9. OLD BUSINESS:**

A. Review of BPL Trustee Bylaws

Mr. Gerritsen walked the Trustees through the proposed changes to Trustee Bylaws. Potential edits were proposed, including but not limited to, making all language run concurrent with MGL and the current Town Charter, changing language to be gender neutral, and the exclusion of any provision made defunct by the Town Charter. Mr. Gerritsen is to submit the newly changed document to the Board for further review and approval at the next meeting.

B. Review/reworking of Article V in Town Charter Resolutions

It was the decision of the Board to postpone this item until the next Board meeting.

C. Black Live Matter Outreach

It was discussed that the Library's website and other means of outward communication would continue to be a place to share information about groups and events supporting inclusion and social justice.

D. Reconfiguration of Committees

It was discussed that the Board, as a 9 member board, should look to have ideally 3, but no more than 4, subcommittees to focus on items that should receive continual attention from the Board. It was decided that for the next meeting, each member would develop tasks that should be encompassed by a subcommittee and from these lists of tasks the Board will work to identify the most appropriate subcommittees. The following potential subcommittees were proposed:

By Nancy Sarno: policy, finance and budgeting, nomination committee and board development, building and grounds, personnel, and development and fundraising

By Connie Franciosi: executive committee, budgeting and finance, personnel, building and equipment, legal, library development planning, policy, public relations, and legislative

The Chair went on to further suggest for our Board the following subcommittees: building and grounds, special events and outreach, and policy and inclusion

E. Clarification of open seats on the Board

The Director informed the Board that a member of the Town's government brought to his attention the dislike for write in candidates as an option to fill open seats versus the pulling of papers. The Director expressed an understanding of the concern, but did bring to light that with the ongoing global pandemic, this year was not overly conducive to obtaining signatures from the public due to concerns with health and safety. The Board went on to further discuss our role in making the open seats on the Board something we publicize and prioritize to encourage both incumbents and new members. The Director agreed to add the three open seats for the 2021 election to the Library's Bursts as an additional way to spread the information.

**8. NEW BUSINESS:**

There was no new business.

**9. PUBLIC COMMENT**

No Public Comment.

**9. DATE OF NEXT MEETING: April 20, 2021.**

*There being no further business the meeting was adjourned at 8:29 PM.*